

Managed Service

| Description | Including VAT | Excluding VAT |
|---|---------------|---------------|
| Monthly service commission % | 15.00% | 12.5% |
| Tenancy set up From | £480.00 | £400.00 |
| Credit references (per applicant and per guarantor) | £60.00 | £50.00 |
| Gas safety check | £120.00 | £100.00 |
| Energy Performance certification | £96.00 | £80.00 |
| Electrical Installation Condition Report and Portable Appliance Test From | £225.60 | £188.00 |
| Legionella risk assessment | £90.00 | £75.00 |
| Tenancy renewal | £180.00 | £150.00 |
| Move-In & Check-Out Inventory preparation per report: | | |
| Studio/1 bed* From | £132.00 | £110.00 |
| 2 bed* | £138.00 | £115.00 |
| 3 bed* | £150.00 | £125.00 |
| 4 bed* | £162.00 | £135.00 |
| 5 bed* | £174.00 | £145.00 |
| Additional requested property visits (per visit) | £102.00 | £85.00 |
| Annual statement of income and expenditure for HMRC purposes (per tax year) | £18.00 | £15.00 |
| Non-UK residents accounting to HMRC (per tax year) | £30.00 | £25.00 |
| Hourly rate for work not included in your service level (non-exhaustive list below): | | |
| Preparation of documents for dispute adjudication or court proceedings | £30.00 | £25.00 |
| Drawing up of documentation if not included in Service level | £60.00 | £50.00 |
| Attendance at court | £60.00 | £50.00 |
| Early termination of management service with a sitting tenant | £600.00 | £500.00 |
| Administration fee for withdrawing from an offer of a tenancy | £360.00 | £300.00 |
| Provision of duplicate documents or statements | £2.40 | £2.00 |
| Cutting of keys (per key) From | £9.00 | £7.50 |
| Service of statutory notices to recover possession (per notice) | £120.00 | £100.00 |

Rent Collection Service

| Description | Including VAT | Excluding VAT |
|---|---------------|---------------|
| Monthly service commission % | 6.00% | 5% |
| Tenancy set up | 72.00% | 60% |
| Credit references (per applicant and per guarantor) | £60.00 | £50.00 |
| Deposit registration (per Security Deposit) | £60.00 | £50.00 |
| Gas safety check | £120.00 | £100.00 |
| Energy Performance certification | £96.00 | £80.00 |
| Electrical Installation Condition Report and Portable Appliance Test From | £201.60 | £168.00 |
| Legionella risk assessment | £90.00 | £75.00 |
| Tenancy renewal | £180.00 | £150.00 |
| Rent review | £60.00 | £50.00 |
| Tenancy check in From | £120.00 | £100.00 |
| Tenancy check out From | £120.00 | £100.00 |
| Move-In & Check-Out Inventory preparation per report: | | |
| Studio/1 bed* From | £132.00 | £110.00 |
| 2 bed* | £138.00 | £115.00 |
| 3 bed* | £150.00 | £125.00 |
| 4 bed* | £162.00 | £135.00 |
| 5 bed* | £174.00 | £145.00 |
| Additional requested property visits (per visit) | £102.00 | £85.00 |
| Annual statement of income and expenditure for HMRC purposes (per tax year) | £18.00 | £15.00 |
| Non-UK residents accounting to HMRC (per tax year) | £30.00 | £25.00 |
| Hourly rate for work not included in your service level (non-exhaustive list below): | | |
| Preparation of documents for dispute adjudication or court proceedings | £30.00 | £25.00 |
| Drawing up of documentation if not included in Service level | £60.00 | £50.00 |
| Attendance at court | £60.00 | £50.00 |
| Administration fee for withdrawing from an offer of a tenancy | £360.00 | £300.00 |
| Provision of duplicate documents or statements | £2.40 | £2.00 |
| Cutting of keys (per key) From | £9.00 | £7.50 |
| Service of statutory notices to recover possession (per notice) | £120.00 | £100.00 |

Tenant Find Service

| Description | Including VAT | Excluding VAT |
|---|---------------|---------------|
| Tenant Find fee | 72.00% | 60% |
| Credit references (per applicant and per guarantor) | £60.00 | £50.00 |
| Deposit registration (per Security Deposit) | £60.00 | £50.00 |
| Gas safety check | £120.00 | £100.00 |
| Energy Performance certification | £96.00 | £80.00 |
| Electrical Installation Condition Report and Portable Appliance Test From | £225.60 | £188.00 |
| Legionella risk assessment | £90.00 | £75.00 |
| Tenancy renewal | £180.00 | £150.00 |
| Rent review | £60.00 | £50.00 |
| Tenancy check in From | £120.00 | £100.00 |
| Tenancy check out From | £120.00 | £100.00 |
| Move-In & Check-Out Inventory preparation per report: | | |
| Studio/1 bed* From | £132.00 | £110.00 |
| 2 bed* | £138.00 | £115.00 |
| 3 bed* | £150.00 | £125.00 |
| 4 bed* | £162.00 | £135.00 |
| 5 bed* | £174.00 | £145.00 |
| Additional requested property visits (per visit) | £102.00 | £85.00 |
| Annual statement of income and expenditure for HMRC purposes (per tax year) | £18.00 | £15.00 |
| Non-UK residents accounting to HMRC (per tax year) | £30.00 | £25.00 |
| Hourly rate for work not included in your service level (non-exhaustive list below): | | |
| Preparation of documents for dispute adjudication or court proceedings | £30.00 | £25.00 |
| Drawing up of documentation if not included in Service level | £60.00 | £50.00 |
| Attendance at court | £60.00 | £50.00 |
| Administration fee for withdrawing from an offer of a tenancy | £360.00 | £300.00 |
| Provision of duplicate documents or statements | £2.40 | £2.00 |
| Cutting of keys (per key) From | £9.00 | £7.50 |
| Service of statutory notices to recover possession (per notice) | £120.00 | £100.00 |