

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15%
Tenancy set up From	60.00%	50%
Gas safety check	£78.00	£65
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140
Tenancy renewal	£90.00	£75
Tenancy check out From	£90.00	£75
Floor plan	£60.00	£50
Professional photography, from	£120.00	£100
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Additional requested property visits (per visit)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	120.00%	100%
Administration fee for withdrawing from an offer of a tenancy	30.00%	25%
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£28.80	£24
Service of statutory notices to recover possession (per notice)	£48.00	£40

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	60.00%	50%
Gas safety check	£78.00	£65
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140
Tenancy renewal	£90.00	£75
Tenancy check out From	£90.00	£75
Floor plan	£60.00	£50
Professional photography, from	£120.00	£100
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Additional requested property visits (per visit)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	120.00%	100%
Administration fee for withdrawing from an offer of a tenancy	30.00%	25%
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£28.80	£24
Service of statutory notices to recover possession (per notice)	£48.00	£40

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	60.00%	50%
Credit references (per applicant and per guarantor)	£156.00	£130
Gas safety check	£90.00	£75
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140
Tenancy renewal	£90.00	£75
Tenancy check out From	£90.00	£75
Floor plan	£60.00	£50
Professional photography, from	£120.00	£100
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Additional requested property visits (per visit)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	120.00%	100%
Administration fee for withdrawing from an offer of a tenancy	30.00%	25%
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£28.80	£24
Service of statutory notices to recover possession (per notice)	£48.00	£40

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenancy set up		100%
Credit references (per applicant and per guarantor)	£156.00	£130
Gas safety check	£78.00	£65
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140
Tenancy renewal	£90.00	£75
Tenancy check out From	£90.00	£75
Floor plan	£60.00	£50
Professional photography, from	£120.00	£100
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Additional requested property visits (per visit)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£180.00	£150
Administration fee for withdrawing from an offer of a tenancy	30.00%	25%
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£28.80	£24
Service of statutory notices to recover possession (per notice)	£48.00	£40